



Valard invites interested members of the 24 participating communities on the Wataynikaneyap Power Transmission Project to apply for the following:

Material & Logistics Coordinator - Valard Construction LP. (Field based)

Reporting to the Material Manager, the Material & Logistics Coordinator actively provides assistance to manage the Material, Logistics and Supply Chain Management activities on assigned projects. The shift schedule consists of a 20 - 8 rotation in Northern Ontario and the individuals will be residing in various Valard camps

Experience and Skills

- Excellent interpersonal, negotiation, facilitation, and communication skills.
- Self-starter and the ability to work in a team environment or independently.
- Strong analytical and innovative problem-solving skills.
- Able to deal with competing material and logistical priorities and manage time appropriately
- Maintaining positive working relationships with various internal parties such as Project Managers, Construction Managers, Supervisors and Foremen
- Supervisory experience and proven leadership skills.
- People oriented with an ability to establish a high degree of credibility with staff and clients.
- A strong leader who can motivate and engage a team with demonstrated strength in working with highly complex groups.
- Results oriented individual with the ability to effectively manage multiple priorities and timelines for project material and general logistical requirements
- Proficiency in MS Office and knowledge of materials management software/databases.
- 4+ years of previous material management or logistical management experience
- Previous experience working with material in the electrical utility sector an asset
- Previous experience working within the logistical sector an asset

Additional Accountabilities for the Material Coordinator include;

- Developing and managing subcontractor relationships when applicable.
- Overseeing the entire Supply Chain Management process for the project or project subunit; controlling documentation for deficiencies.
- Overseeing the entire Logistical process for the project or project subunit, including but not limited to; planning, coordination, sourcing logistical suppliers in accordance with the project's approved procurement plan, managing documentation for verification of subcontractor invoices.
- Working with Project Managers to ensure all terms and conditions of the contract are being met.
- Presenting and discussing procurement information and maintaining good working relationships with internal stakeholders, the management team and clients.



- Establishing and implementing improvements to existing methods and procedures.
 - Other duties within the scope of Management & Logistics Management as may be required.
 - Must have valid driver's license and maintain a clean driver's abstract.
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- Familiarity with community, members and/or territory is an asset
 - Accommodations will be provided by Valard
 - Transportation will be provided from your home community to the camp accommodations and then at the end of your shift transportation will be provided back to your community by Valard

Positions available: 1

Closing Date: December 22, 2020

Please forward resumes to watay-resumes@valard.com and projectjobs@oslp.ca

For any questions, please feel free to give us a call: 780-986-5456