

# LAC DES MILLE LACS FIRST NATION

## EMPLOYMENT OPPORTUNITIES – EARLY CHILDHOOD EDUCATOR (ECE)

### *Position Summary*

Lac des Mille Lacs First Nation is currently seeking a number of full-time Early Childhood Educators for Little Turtles Daycare and Learning Centre (infant, toddler and pre-school) at the Lac des Mille Lacs Education Centre in the City of Thunder Bay. The ECE will possess knowledge of implementing child-care programs (infant to pre-school) that support and promote the physical, cognitive, emotional and social development of children along with engaging families and community to support the child's needs.

### *Required Skills & Qualifications*

In order to be considered for this position, applicants must possess the following:

- High school diploma
- Degree or diploma in Early Childhood Education (ECE); Member of the College of Early Childhood Educators (CECE), First Aid/CPR Certification
- Candidates without a degree or diploma in Early Childhood Education (ECE) may be considered if they are willing to start a program immediately
- 2 years of employment experience working with infant(s), toddler(s) and/or pre-school children in a child care related position
- Be professional, polite and positive in all verbal and non-verbal interactions with staff, parents, children and community at all times
- Team oriented, effective time management, organizational skills, dependable, able to work independently and task oriented
- Excellent interpersonal, problem-solving and communication skills
- Physically able to perform all duties pertaining to childcare
- Valid driver's license
- Knowledge of Anishinaabe language, culture, tradition and local community is preferred
- Clear criminal record check and vulnerable sector check is required.

Along with their resume and cover letter, applicants must submit a current vulnerable sector check and three references. Application packages must be submitted by **Monday, March 18<sup>th</sup>, 2019 at 4:00 p.m. EST to:**

**HIRING COMMITTEE**  
**Lac des Mille Lacs First Nation**  
**1100 Memorial Avenue, Suite 328**  
**Thunder Bay, ON P7B 4A3**  
**Telephone: (807) 699-0233 • Fax: (807) 475-4882**  
**E-mail: [ldmlfn@tbaytel.net](mailto:ldmlfn@tbaytel.net)**

## **General Duties**

The Early Childhood Educator is responsible for:

- Supporting families to identify their child's needs and develop strategies to respond to those needs using positive guidance techniques
- Developing positive relationships with parents, children, staff and community
- Ensuring the daycare space is safe, clean and inviting
- Providing input into solutions that will enhance programming at Little Turtles Daycare
- Communicating information that will support the family and child
- Implementing child-care programs that support and promote the physical, cognitive, emotional and social development of children
- Leading activities by telling or reading stories, teaching songs and taking children to local points of interest; provide opportunities to express creativity through the media of art, dramatic play, music and physical activity
- Guiding and assisting children in the development of proper eating, dressing and toilet habits
- Observing children for signs of potential learning or behavioural problems and prepare communication for parents, guardians and/or supervisor
- Planning and maintaining an environment that protects and nurtures the health, security and well-being of children
- Assessing the abilities, interests and needs of children and discuss progress /intervention plans with parents and other staff members
- Establishing and maintain collaborative relationships with co-workers and community service providers working with children
- Being knowledgeable, informed, and current on child care philosophy and approaches
- Other duties as assigned by Daycare Supervisor, Education Projects Manager and Education Director

## **Working Conditions**

In a school and educational setting. Indoor and Outdoor Activities.

Fast-paced environment; Work under pressure; Repetitive tasks; Physically demanding; Attention to detail; Standing, sitting, walking for extended periods.

Willingness to work flexible hours.

Be under the direction under the Daycare Supervisor.

## **Compensation**

To commensurate with education and experience

## **Funding Sources**

Ministry of Education and District of Thunder Bay Social Services Administration Board

**Note:** We thank all those who have expressed an interest in this position; however, only those applicants selected for an interview will be contacted.