

Position: Media & Content Creation Specialist (Youth Intern Position 8 Weeks - 30 hrs/wk)

Location: Lac des Mille Lacs Administration Office -Thunder Bay

Background

The First Nation is in the process of enhancing its website and communication tools. The Media & Content Creation Specialist – Youth Intern, will be responsible in assisting with the enhancement of the First Nation's website and other avenues of communication.

Job Description

Duties will include: Working with current staff on the creation and upgrading of the First Nation's websites, social media outreach, newsletters, and advertising materials.

Assisting in: Cultural activities (ie.) Pow Wow, Elder's Gathering, and ceremonial or community activities.

Required Qualifications

This position is open to individuals aged 15-30 years, who are full-time students, intending to return to their studies in the upcoming school year.

Preference will be given to candidates with an Educational background in Information Technology, Media Design, Graphics Design, Web Development or Interactive Design & Development.

The successful candidate must have a valid driver's license and access to their own vehicle.

Please provide at least 2 references with your application, including your current or last supervisor. This would include the Dean or Academic Advisor of your current program.

Application Deadline: June 7, 2017 - 12:00 (noon)

Please mail applications to: Lac des Mille Lacs First Nation – Band Administration
1100 Memorial Avenue, Suite 328, Thunder Bay ON, P7B 4A3

Or email: ldmlfn@tbaytel.net

Or drop off an application: 690 Mountain Road, Suite 100, Thunder Bay, ON, P7J 1G8