

LAC DES MILLE LACS FIRST NATION EMPLOYMENT OPPORTUNITY – WRAP-AROUND PROGRAM NAVIGATOR (YOUTH AND STUDENT SUPPORT)

Position Summary

Lac des Mille Lacs First Nation (LDMLFN) is currently seeking a full-time Wrap-Around Program Navigator to support the youth and student from the First Nation and those attending programs at Lac des Mille Lacs Education Centre (Little Turtle Child Centre, I.R. Churchill Elementary and Seventh Fire Secondary School). The Wrap-Around Program Navigator will provide direct services and supports to youth and students in crisis who may be experiencing wellness and education related concerns. The Wrap-Around Program Navigator will engage students/youth and their families in a strengths-based program model to that provides individualized supports and services. The Wrap-Around Program Navigator will support the development and full implementation of Student Support Plans that client-focused, community oriented, and tailored to meet the child unique needs.

Required Skills & Qualifications

In order to be considered for this position, applicants must possess any of the following:

1. Bachelor's Degree or diploma in Social Work, Counselling, Education or related field
2. Experience in school or daycare setting would be an asset
3. A minimum of three years experience working in the behavioral or wellness field considered an asset
4. Excellent planning and organizational skills are required.
5. Ability to work, communicate effectively both individually and in a team setting
6. Ability to work with other professionals and support staff
7. Must be dedicated to the success of children and family teams
8. Effective conflict resolution/problem solving skills
9. Demonstrate positive insight and judgement
10. Effective oral and written communication skills
11. Proficient in using Microsoft Word, Excel and other software applications
12. Experience in working with Indigenous children, youth and families in a healing and reconciliation capacity, is considered an asset
13. Strong connection to the Indigenous community and resources an asset
14. Strong knowledge of Anishinaabe language, culture, tradition, history and local community is preferred
15. Valid driver's license and access to a vehicle.
16. Fluency in the Anishinaabe Language is an asset.
17. A clear Vulnerable Sector Check is required.

General Duties:

- A. Support the overall delivery of the of Lac des Mille Lacs Wrap-Around support program and services to youth and students.

Specific Duties Include:

1. Establish positive relationship and communication with clients and their family members, staff, and other professionals from different agencies
2. Identify and problem solve any potential obstacles that may arise within the team setting
3. Organize and attend team, staff and agency meetings as required
4. Develop strong connections to the local community and resource providers
5. Create, provide accurate and concise documentation of contacts with family, team members, providers, and maintain client files on electronic record, in a timely manner
6. Attend all Wrap-Around Meetings, as required by the Wrap-Around Service Coordinator
7. Assist with the development and implementation of the individualized Student Support Plan for each child, within a given time frame, taking a team approach
8. Reassess child and family needs and modify the Student Support Plan, as needed
9. Inform family team of regular updates on progress towards achieving Student Support Plan goals
10. Support family involvement of informal supports, as needed
11. Monitors quality of service delivery provided to youth/student within the team setting
12. Implement any new services or supports are needed to be developed
13. Provide supports needed for the youth/student through face to face contact or by phone, during times of crisis/emergency. All forms of contact should be documented as crisis hours in detailed form including crisis assessment and planning, follow up, and stabilization
14. Maintain an empathetic, professional, relationship with youth/students and their families, and provide encouragement to keep families engaged in all services offered
15. Adhere to and safeguard confidential healthcare information and compliance as required by PHIPA
16. Be familiar with Duty to Report of any suspected child abuse or neglect to appropriate authorities and agencies
17. Other duties are assigned by the Wrap-Around Service Coordinator and/or Band Administrator

Along with their resume, cover letter and three references (one of whom should be a current or previous supervisor), applicants should also submit a current criminal record check and OCT certificate. Application packages must be submitted by **Friday October 11th, 2019 at 12:00 p.m. noon EST to:**

**HIRING COMMITTEE
Lacs des Mille Lacs First Nation
1100 Memorial Avenue, Suite 328
Thunder Bay, ON
P7B 4A3**

**Telephone: (807) 622-9835 • Fax: (807) 622-9866 •
E-mail: info@lacsdesmillelacsfirstnation.ca or ldmlfn@lacsdesmillelacs.ca**

Working Conditions

- In a school and community setting; indoor and outdoor environments, in all seasons
- Fast-paced environment; work under pressure; attention to detail; travel

- May require lifting of supplies/materials
- Willingness to work flexible hours

Compensation

To commensurate with education and experience

Funding Sources

Indigenous Services Canada, Health Canada and Other Sources

Note: We thank all those who have expressed an interest in this position; however, only those applicants selected for an interview will be contacted.