



**GICHI OZHIBI'IGE OGAAMIC
ADMINISTRATIVE OFFICE**



**JI-ADISIDOOVANG GE-ONJI MINO-AYAAYANG
HEALTH TRANSFORMATION**

GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY

INTERNAL / TREATY 3 COMMUNITY POSTING ONLY

Position: Director of Health
Salary: \$100,000 to \$110,000
Location: Kenora or Fort Frances, ON
Closing Date: April 11th, 2025

The Grand Council “Director of Health” supports the work of the Grand Council and assists the Executive Office of Grand Council Administrative Corporate Services. Grand Council Treaty #3, located in Kenora, Ontario, has a dedicated Health and Social department that works towards improving the health of First Nations citizens within the Treaty #3 territory. The Director of Health serves as the Intergovernmental Lead, playing a crucial role in managing and transforming health. The Health Unit engages with communities, Tribal Councils, and organizations to coordinate health information and resources, facilitate communication, and consult throughout the region. They also hold quarterly meetings with the Chiefs Committee on Social Sustainability to provide information and recommendations for the Chiefs Assemblies. The Health Council is an advocacy group that keeps members informed about policies and changes to services, advocating for the needs of Treaty #3 communities, especially in terms of healthcare professional availability and access to healthcare services.

Duties and Responsibilities:

- Prepares an annual work plan and monthly status reports
- Prepares proposals, coordinates program-related projects, and facilitates discussion, and meetings with stakeholders
- The monitoring and analysis of federal & provincial legislation, regulations, and policy direction in areas applicable to Treaty #3 Health and Social related issues.
- Conducts surveys and evaluations of department programs as deemed appropriate and as requested by the Executive Director
- Provides Grand Council policy, positions and representation at national, regional and local community gatherings, and meetings.
- Engages and provides impact analyses as a result of monitoring federal and provincial policy research
- The preparation of informational materials, policy briefs newsletter articles and product development
- Regular communication to supervisor(s) on emerging/current issues emanating from potential impact analyses
- Building/maintaining/ enhancing the working relations with affiliate Grand Council Administrative peers
- Conference and seminar development, planning, facilitation and reporting
- Completion and facilitation of program-related reporting requirements

- Develop and maintain of annual budget
- During an emergency epidemic/pandemic situation, job duties will be reviewed and reassigned accordingly
- All other related duties assigned by your supervisor and the Leadership of GCT#3

Qualifications:

- Completion of a university degree bachelor and three years of related experience, or an advanced/professional degree and two years of experience in related policy work.
- Proficient in spoken and written English with an understanding of the Anishinaabe language
- Knowledge of Word, Excel, PowerPoint and MS Outlook
- Punctual, meticulous and reliable with courteous manners to the public

Preference will be given to those applicants with:

- An Anishinaabe background. Applicants with prior knowledge of the Anishinaabe Worldview have a basic understanding of the Ojibwe language and the Anishinaabe protocols and customs.
- Experience communicating and building relationships with Treaty 3 communities.

Working Conditions:

- Work weeks are 5 days, Monday to Friday, starting at 9:00 am and 4:30 pm.
- Entitled to one hour of unpaid time for lunch and two paid fifteen-minute breaks.
- Frequently exposed to noise and a regular flow of people around the office
- Frequently assigned to changing priorities
- May be required to work extra hours and will receive compensatory time off.

Please send cover letter, resume, and contact information for 3 references to the attention of: :

Human Resources Department
 Grand Council Treaty #3
 P.O. Box 1720, Kenora, Ontario P9N 3X7
 Email: hr@treaty3.ca

We would like to thank all candidates in advance for their interest in this position, however only those being considered will be contacted. At Grand Council Treaty #3, we value the unique skills and experiences each individual brings and are committed to creating and maintaining an inclusive and accessible environment for everyone. If you require accommodation during the recruitment and selection process, advise Human Resources when applying for the position.